



# Logging in from outside of school

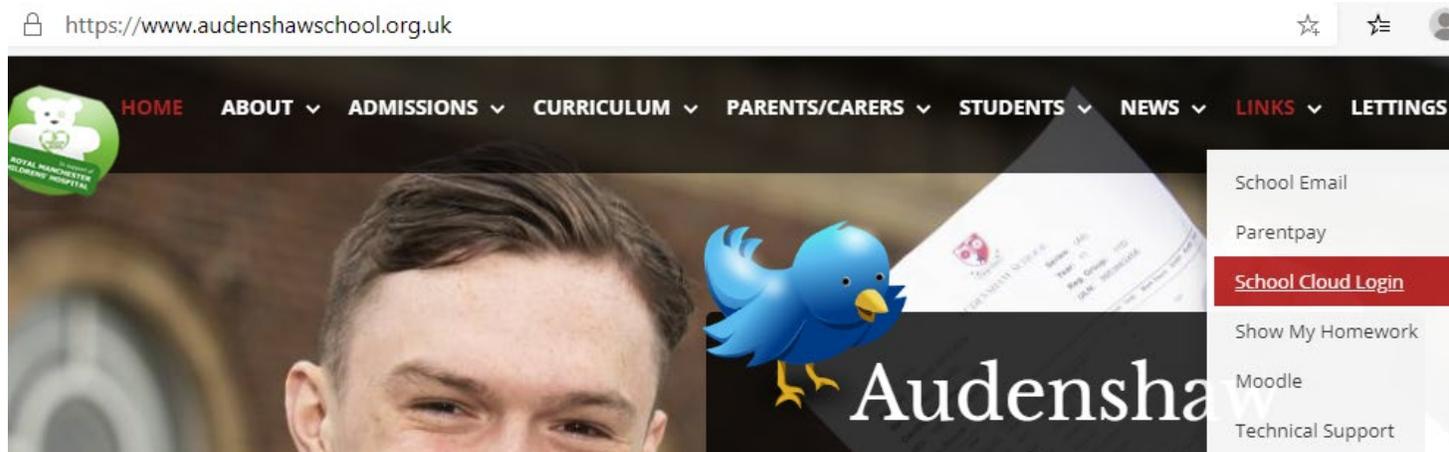
AUDENSHAW SCHOOL  
MARCH 2020

# Welcome!

- ▶ Follow all the steps on each page to get access to your school desktop, all your documents and shared resources and applications. You can use any device that is Internet enabled, though some devices prefer you to download an application for a better user experience, such as iPads/Macbooks.
- ▶ **IMPORTANT:** Read through this document first and make sure you understand the process before you start!
- ▶ **IMPORTANT: This document covers access via** a Windows PC using a Microsoft Windows operating system such as **Windows 8 or 10 only!**

# Step 1

- ▶ Open your web browser (we recommend Google Chrome)
- ▶ Type in the following address: <https://www.audenshawschool.org.uk>
- ▶ Under LINKS, click on School Cloud Login



# Step 2

- ▶ When you first click the link, a security page may appear warning you that the site you are trying to visit maybe unsafe. You should not worry on this occasion.
- ▶ Click on the 'Advanced' button



## Your connection is not private

Attackers might be trying to steal your information from **vdi.audenshawschool.org.uk** (for example, passwords, messages or credit cards). [Learn more](#)

NET::ERR\_CERT\_WEAK\_SIGNATURE\_ALGORITHM

Help improve Chrome security by sending [URLs of some pages that you visit, limited system information and some page content](#) to Google. [Privacy Policy](#).

Advanced

Back to safety

# Step 3

- ▶ When you click 'Advanced' a link will appear inviting you to proceed to the original page. Click on this link



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Hide advanced

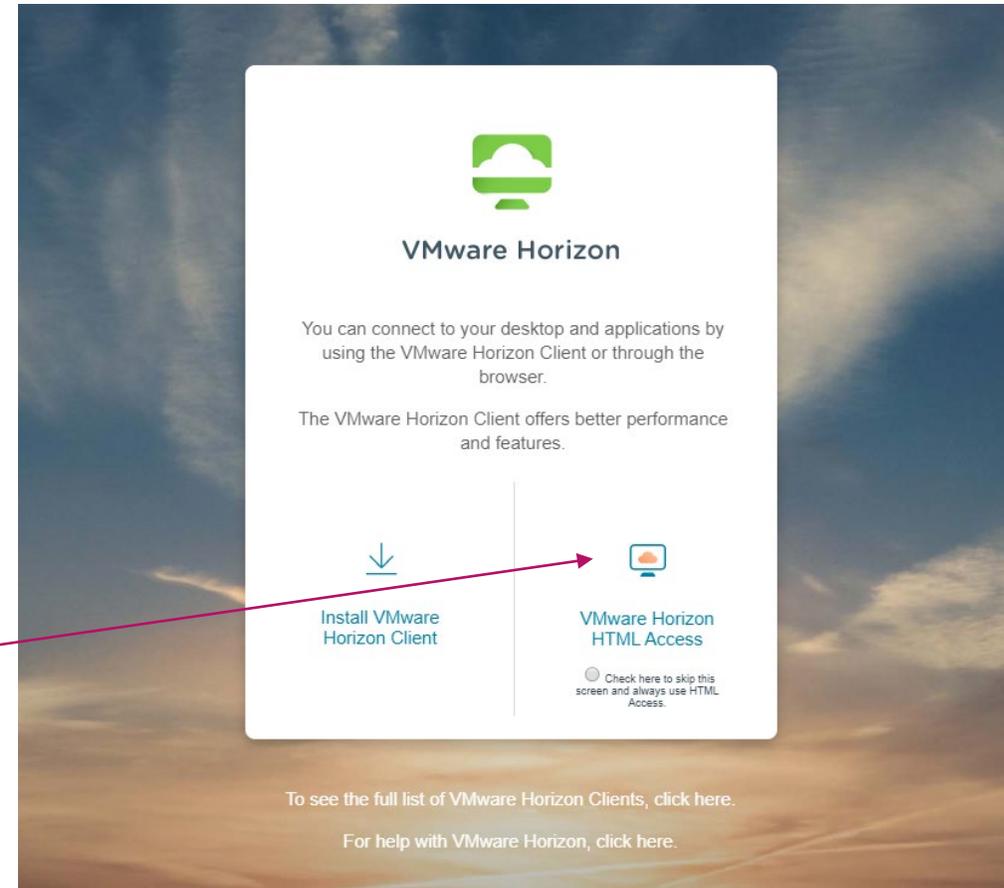
Back to safety

You attempted to reach **vdi.audenshawschool.org.uk**, but the server presented a certificate signed using a weak signature algorithm (such as SHA-1). This means that the security credentials that the server presented could have been forged, and the server may not be the server that you expected (you may be communicating with an attacker).

[Proceed to vdi.audenshawschool.org.uk \(unsafe\)](#)

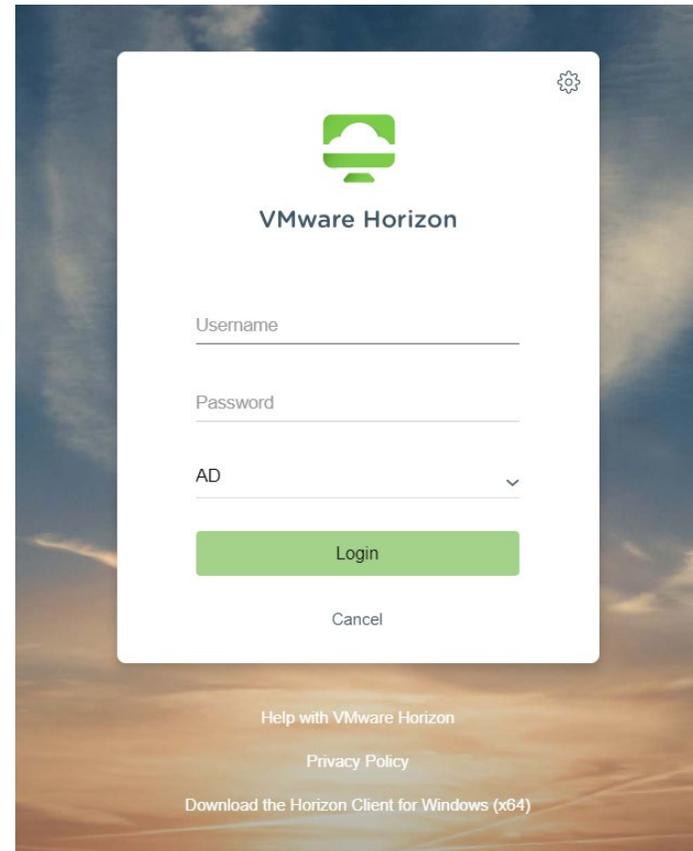
# Step 4

- ▶ You should now see the screen shown titled VMWare Horizon and advising you that you can connect here to your desktop and applications. There are two links, one to a download link for some software. Please ignore this, you do not have to install anything though and the easiest way to connect is by clicking the VMWare Horizon HTML Access



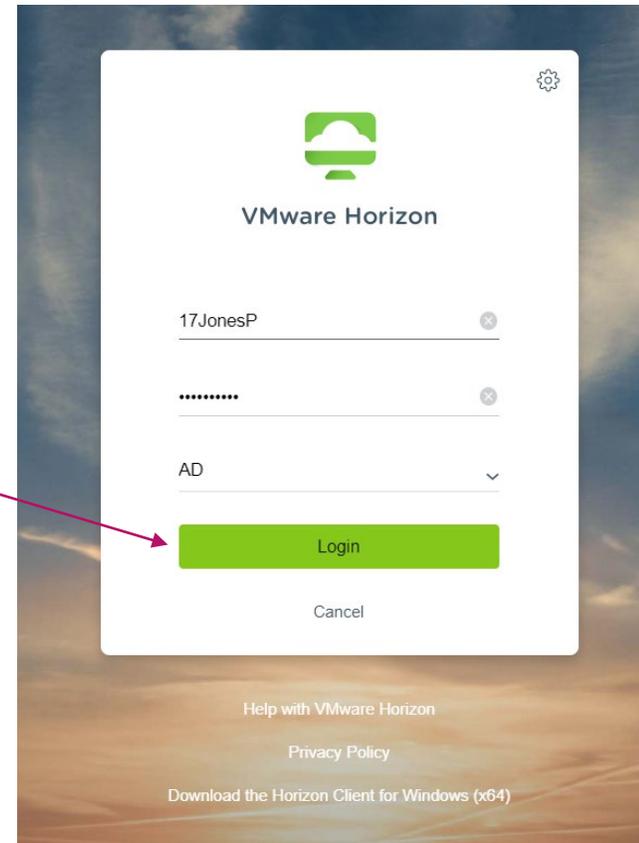
# Step 5

- ▶ You should now see a page displayed that asks you to enter a username and password. This is your normal username and password that you would use if you were sat in front of a computer in school to login.
- ▶ E.g Username: 15JonesP



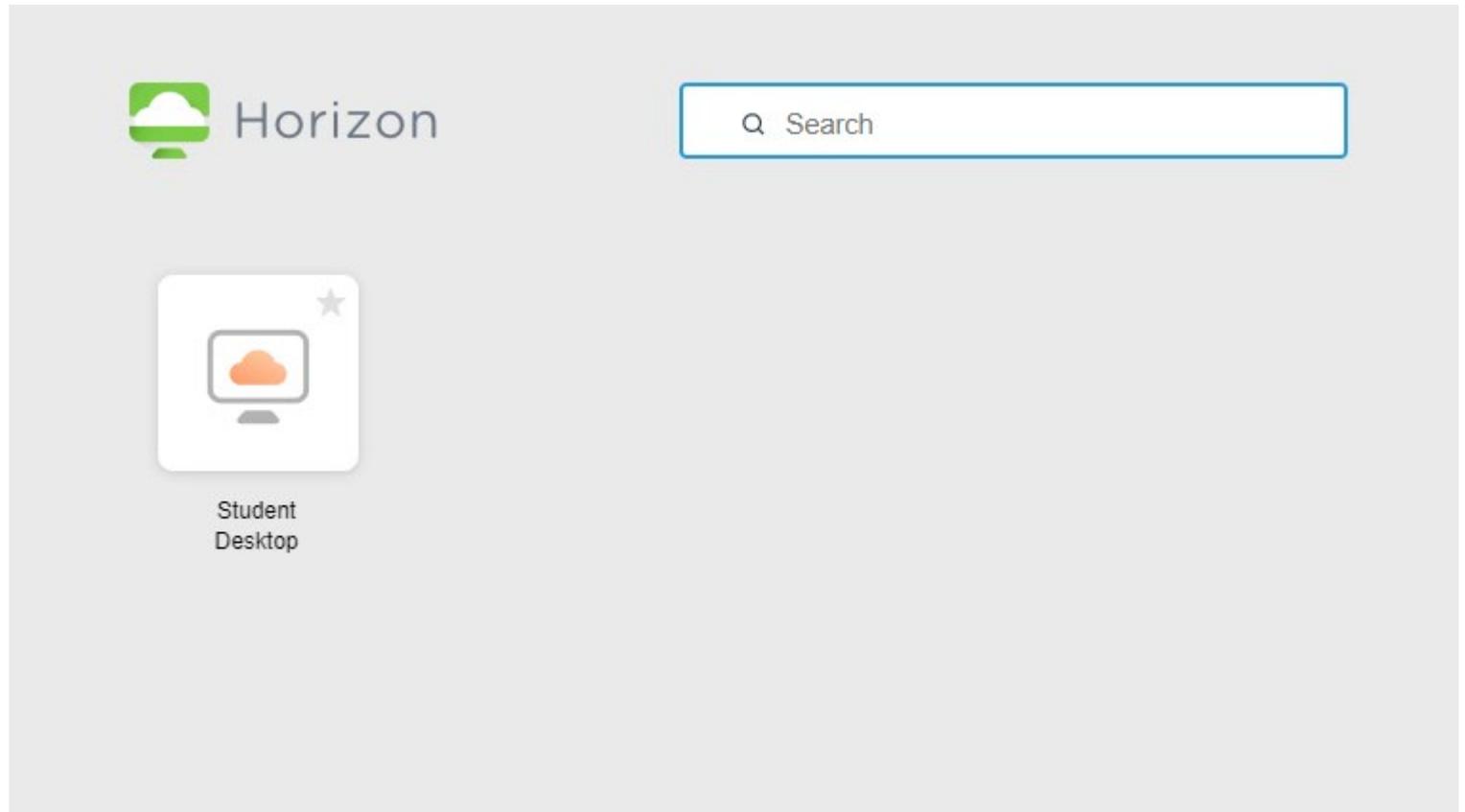
# Step 6

- ▶ Enter your username and password and click the Login Box



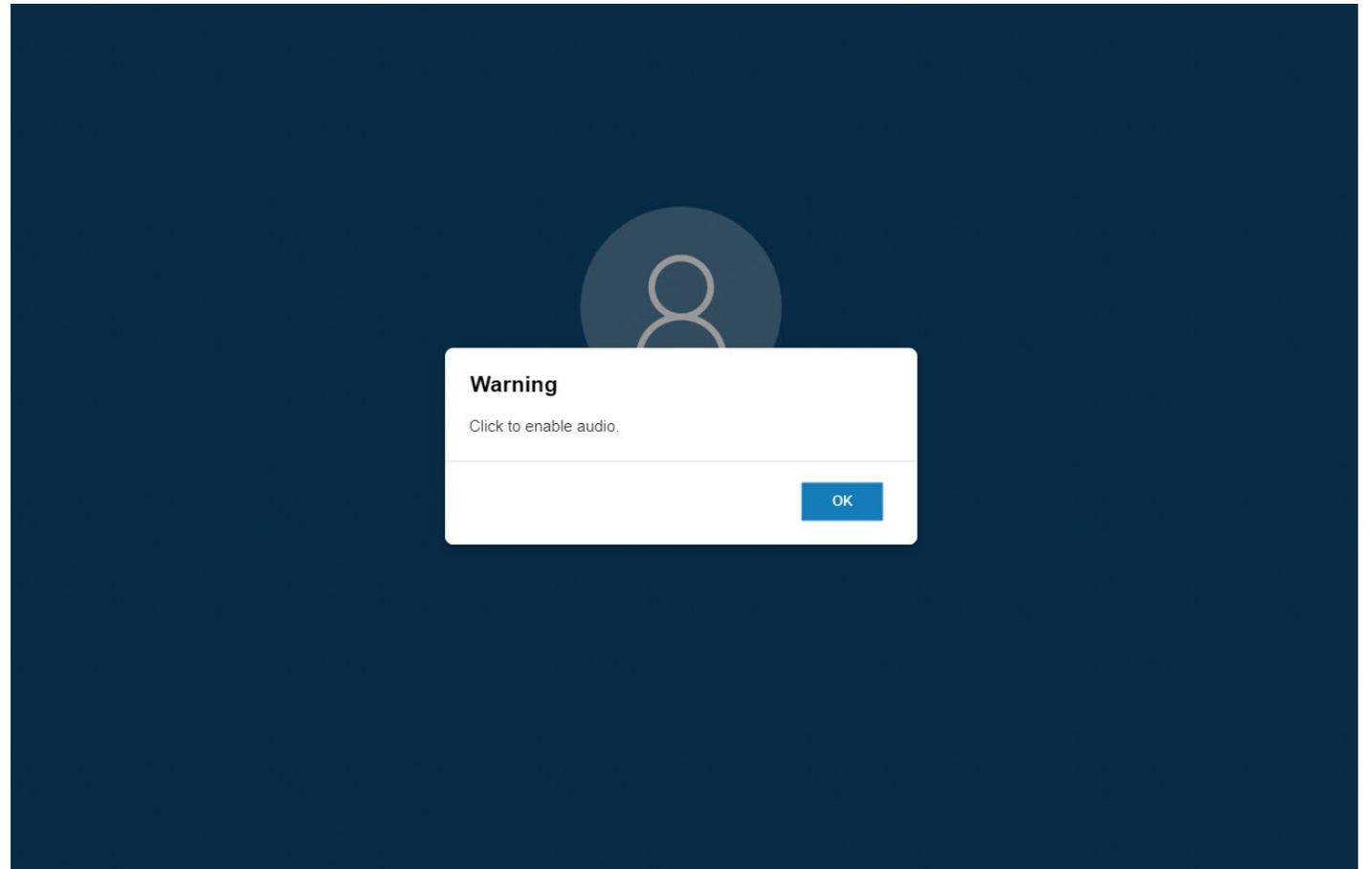
# Step 7

- ▶ Click on Student Desktop to launch your desktop!



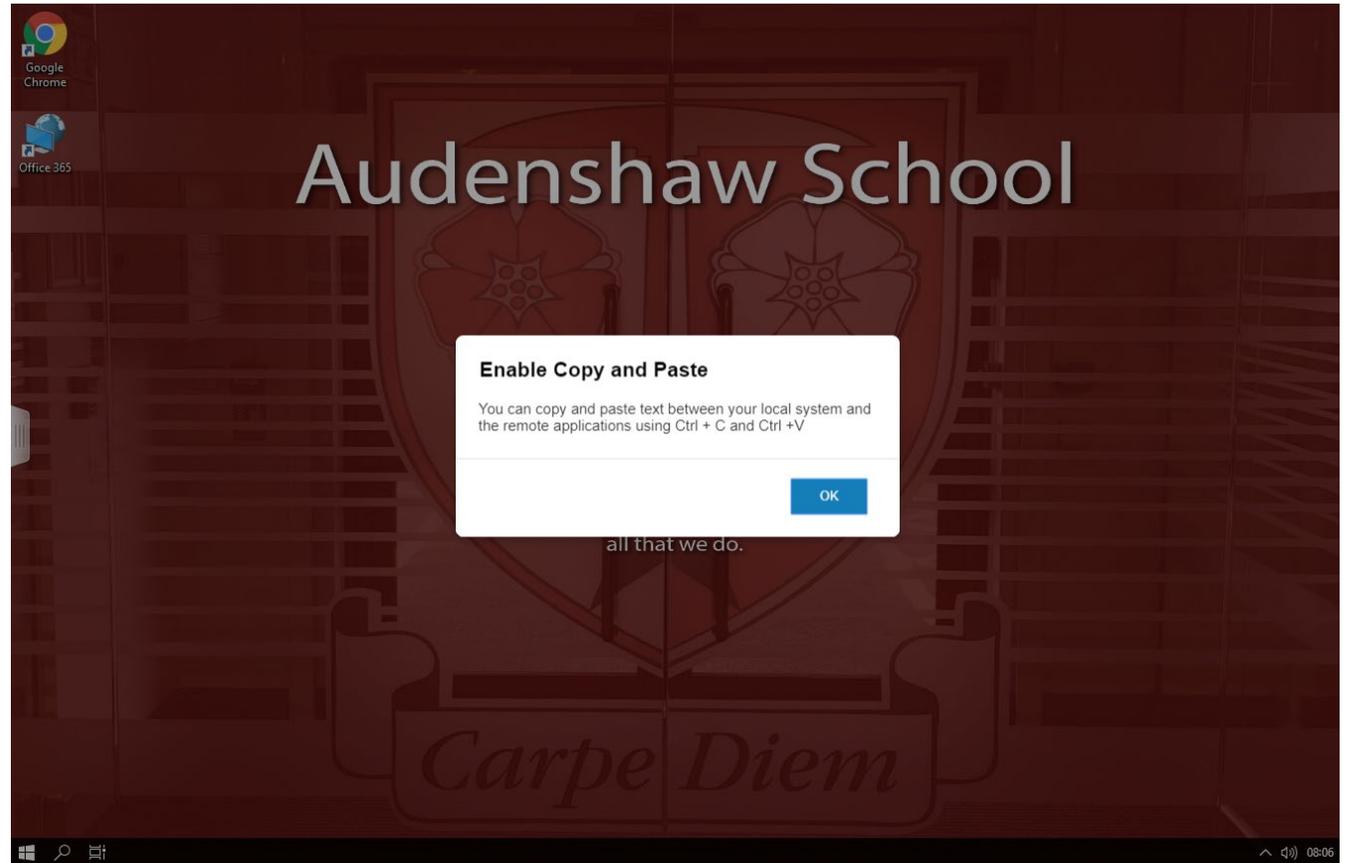
# Step 8

- ▶ A desktop will start to load. If you see a warning to 'Enable Audio' click OK



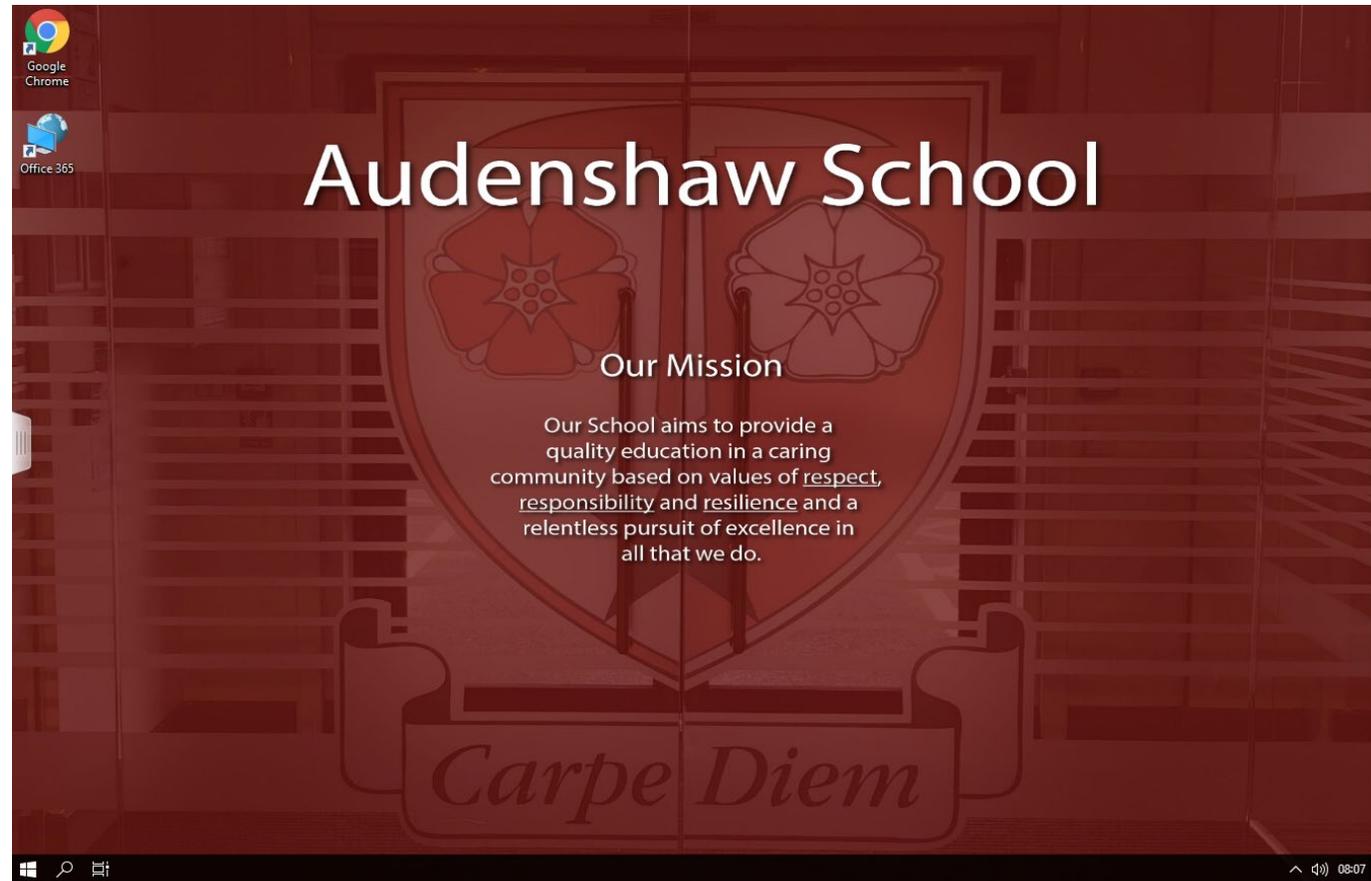
# Step 9

- ▶ If you see a warning to Enable Copy and Paste, Click OK



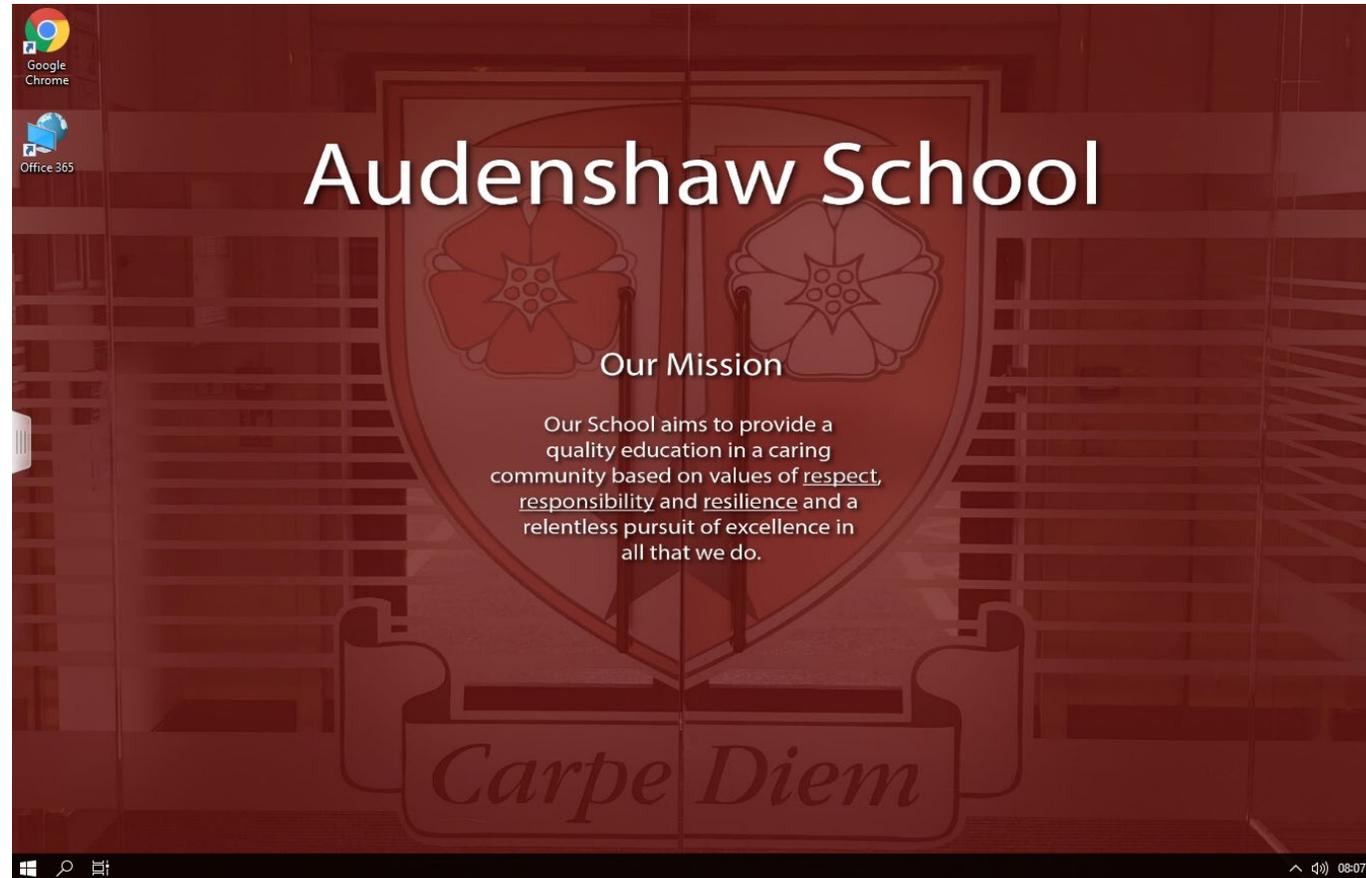
# Step 10

- ▶ You made it to your school desktop!



# Step 11

- ▶ Use the desktop as you would in school, remember the school Acceptable Usage Policy still applies and your actions will be recorded and logged. Internet filtering will still apply!
- ▶ When you are ready to log off, click the 'Windows' button bottom left corner of screen.



# Step 12

- ▶ Click on the little character and select 'Sign Out'
- ▶ You will see the screen signing out, once it finishes the window will close.

