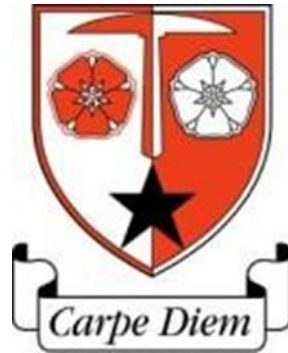


AUDENSHAW SCHOOL



ACCESSIBILITY AUDIT ACTION PLAN FEBRUARY 2021

VERSION 6 – UPDATED FEBRUARY 2024

Section 4 – Action Plan

4.1 - ACTION TABLE

COSTS - N = NONE M = MINIMAL OG = ONGOING MAINTENANCE ST = STRUCTURAL CHANGE EX = MAJOR STRUCTURAL CHANGE				
Item Ref.	Details / Issue	Recommendation	Est Cost	Action Taken
PRIORITY A				
1.4	Wheelchair users and those who are unsteady on their feet will struggle to access the new Resources building due to the gravel.	<p>It is recommended that this area be resurfaced or at least have a hard standing pathway to the entrances.</p> <p>BS8300 - Uneven surfaces, surfaces of loose materials (e.g. gravel) and large gaps between paving materials cause problems for wheelchair users, people with impaired vision and people who are, generally, unsteady on their feet.</p>	M	Improvement Under Review – Priority 1

5.3	<p>It is recommended that the two steps at the entrance for the History Block be converted into a ramp.</p> <p>The rear entrance for the main school opposite the Science and Technology Block should be changed to a ramp.</p>	<p>This would improve accessibility for many.</p> <p>The ramps should have the lowest practical gradient within the range 1:20 to 1:12</p> <p>The surface width of a ramp, between walls, upstands or kerbs, should be not less than 1500 mm. The ramp surface should be durable, easy to maintain, slip-resistant when wet (to allow for rain and other environmental factors) The surface should also be well contrasted to minimise a potential stumbling hazard which can occur if a gradient takes someone by surprise.</p> <p>Landings should be provided at the foot and head of the ramp, they should be at least the width of the ramp and not less than 1500 mm long, clear of any door swing or other obstruction.</p> <p>BS8300 compliant handrails should be provided to both sides which are of an oval profile, be well contrasted and not cold to touch.</p>	ST	<p>Ramp access to the History Block at the rear of the building to allow step free access.</p> <p>Ramp access/step free access to Main Building from the rear at MG16/17 Entrance and Near MFL Department.</p>
5.4	<p>There are steps up to the new Resources building entrance.</p>	<p>A sign should be provided stating that ramped access is available to the right side. Provide signage as part of the recommended way finding Review for the site, refer to 15.1</p>	M	<p>Improvement actioned and in place.</p>

6.5	<p>There is no induction loop provided to the reception desk to accommodate hearing aid users who struggle when there is background noise.</p> <p>The recent revision of the BS8300 has emphasised the importance of providing auxiliary aids for people with hearing impairments.</p>	<p>It is recommended that an induction loop be installed to the reception desk. Where installed, signage must be installed indicating the availability of the facility and staff members should be aware in how to use the system.</p> <p>Direct Access has its own bespoke counter induction loop for people with hearing impairments. We are able to supply, install and provide brief training. Please contact the Direct Access Implementation Team for more details at info@directaccess.group</p> <p>BS8300 - A hearing enhancement system, using induction loop, infrared or radio transmission, should be installed at service or reception counters where the background noise level is high.</p>	M	Improvement actioned and in place.
6.9	Is there a procedure to ask visitors if they have any access requirements prior to their visit to the school?	Site management need to ensure that the appropriate procedures are implemented.	N	Procedure in place.
6.10	When checking in / signing in, are visitors asked if they may require assistance if the fire alarm is activated?	Site management need to ensure that the appropriate procedures are implemented.	N	Procedure in place.

7.3A	<p>There is no step free access to the first floor of the main building.</p> <p>There is no step free access available to the first floor of the Maths Block.</p> <p>There is no step free access to the first floor of the Science and Technology Block.</p>	<p>There needs to be a strategy in place to ensure that all key lessons on the curriculum can be taught should a wheelchair user attend the school (or someone who is unable to negotiate steps such as a temporary sporting injury).</p> <p>It is deemed reasonable not to undertake construction works or install stair lifts in the short term and the current procedure of alternative means of access is deemed sufficient.</p>	N/A	<p>Bespoke plans and arrangements made on individual basis.</p>
7.3B	<p>There is no step free access to the first floor of the Sports Block where there is a gymnasium.</p>	<p>This is considered to be an unique feature which is not currently easily replicated elsewhere. This could be potentially identified as 'discriminatory' under the Equality Act 2010.</p> <p>The school needs to consider replicating this feature such as a ground floor gymnasium or create step free access to this level. Under the Equality Act a service provider should 'Alter, remove or adjust a feature'</p>	N/EX	<p>Improvement Under Review – Priority 1</p>

12.7	<p>Within the Sports Block there is no unisex accessible changing room available with a level access shower.</p>	<p>It is strongly recommended that the school considers the installation of an unisex level access shower combined with toilet facility for disabled people within the sports block.</p> <p>BS8300 should be referred to for the suggested layout and guidance.</p> <p>An alarm should be installed within the facility and the fittings should be well contrasted.</p>	EX	<p>Currently set changing and toilet facilities for male and female staff. Working towards fitting accessibility toilet in the PE Block.</p>
13.1	<p>The accessible toilet within the Maths Block is under sized and does not have the appropriate dimensions in accordance to BS8300.</p> <p>There is a large accessible toilet combined with a level access shower this should have a refurbishment.</p>	<p>To be compliant, an accessible toilet should be at least 1500mm x 2200mm and be free of any box piping. A feasibility study should be undertaken to assess whether it would be possible to enlarge this facility.</p> <p>Consideration should be given to refurbishing this facility to bring it up to standard. The facility is looking tired.</p>	M/ST	<p>Accessible Toilet in Maths Block to remain open, be given priority 4 status for usage. Currently working towards refurbishment of other toilet.</p>

13.11	<p>There is no emergency pull cord alarm provided within the Maths Block accessible toilet.</p> <p>The accessible toilet combined with level access shower does not have a cord alarm installed.</p> <p>On the day of the survey, the cord alarm within the dining room accessible WC was not hanging loose hence should someone stumble on the floor they would not be able to reach it.</p>	<p>An emergency cord alarm should be installed within both of the facilities. Identified as a high priority.</p> <p>Implement a management procedure to ensure that cord alarms are always kept loose and not tied up. Emergency alarm cords should always feature bangles at two heights and stand at 100mm off the ground floor level.</p> <p>According to BS8300 - An emergency assistance pull cord should be sited so that it can be operated from the WC and from an adjacent floor area. The emergency assistance pull cord, coloured red, should be provided with two red bangles of 50 mm diameter, one set at a height between 800 mm and 1000 mm and the other set at 100 mm above floor level.</p>	M / N	<p>Improvement Under Review – Priority 1</p>
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14.6	There is no step free access available onto the main hall stage.	<p>This could be potentially considered discriminatory.</p> <p>In the long term, a platform lift onto the stage would be desired. In the short term, procedures should be implemented.</p> <p>For an example if there is an awards ceremony and there is a wheelchair user receiving a prize, then the ceremony should be done on the floor to the front. This would be considered as 'alternative means of access'</p>	N / ST	Improvement Under Review – Priority 1
15.2	For those that require step free access, routes within the school can differ such as from the Geography Department to the staff room.	<p>Where routes can differ for those that require step free access, there should be signage to indicate how this can be achieved.</p> <p>Provide signage as part of the recommended way finding review for the site, refer to 15.1</p>	M	Improvement Under Review – Priority 1

16.6	<p>There is no induction loop provided within the main hall to aid people with hearing impairments. This part of the school is an area in which visitors can frequent such as for performances.</p> <p>The recent revision of the BS8300 has emphasised the importance of providing auxiliary aids for people with hearing impairments.</p> <p>There is no induction loop provided within the sports hall.</p>	<p>The recent revision of the BS8300 has emphasised the importance of providing auxiliary aids for people with hearing impairments.</p> <p>Install an induction loop to these areas to benefit hearing aid users. The main hall has priority as this is an area in which visitors can frequent such as for performances.</p> <p>Direct Access has a partnership with a world leading induction loop manufacturer to provide auxiliary aids for people with hearing impairments. Please contact the Direct Access Implementation Team for more details at info@directaccess.group</p> <p>According to BS8300 - A hearing enhancement system, using induction loop, infrared or radio transmission, should be installed in rooms and spaces used for meetings, lectures, classes, performances, spectator sport or films, and at service or reception counters where the background noise level is high or where glazed screens are used.</p>	M	<p>Improvement Under Review – Priority 1</p>
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17.2	<p>Numerous fire exits for the main school building have steps outside. This denies ease of egress for wheelchair users. Steps are also not colour contrasted.</p> <p>The rear right fire exit for the Sports Block should be levelled. Also the edge of the step is not colour contrasted.</p> <p>The fire exits to the rear of the Science Block should be levelled out.</p>	<p>A programme should be considered to provide level egress out of key areas and eventually all areas for those requiring step free access.</p> <p>Priority should be given to areas in which staff, visitors, parents frequent. This is because a management procedure can be implemented to ensure students are taught in the appropriate classrooms.</p> <p>Pupils with a mobility impairment should be subject to a PEEP to ensure that they study in areas in which level egress is possible.</p>	ST	<p>Colour contrasting work completed, other improvements are under review – Priority 1</p>
18.4	Vertical circulation; Lifts, platform lifts and stair lifts checked regularly for proper functioning?	Site management need to ensure that the appropriate procedures are implemented.	N	Procedure in place.
18.5	Means of Escape; Exit routes checked regularly for freedom from obstacles (including locked doors) and combustible materials? Alarm systems, including those in WCs, regularly checked?	Site management need to ensure that the appropriate procedures are in place to frequently check the exit routes to make sure that there are no obstacles. Alarm systems including those within the WCs also need to be checked.	N	Procedure in place.
18.6	Means of Escape; Personal egress plan available for each member of staff needing assistance? Overall escape strategy for visitors who may need assistance?	<p>Site management need to ensure that the appropriate personal egress plans are available for each member of staff needing assistance.</p> <p>At current there are no members of staff identified as requiring assistance in the event of evacuation.</p>	N	Procedure in place.

18.7	Means of Escape; Both general escape strategy and personal emergency egress plans regularly checked for efficiency and effectiveness?	Site management need to ensure that both the general escape strategy and personal emergency egress plans are regularly checked for efficiency and effectiveness.	N	Procedure in place.
18.8	The cord alarm within the accessible WCs do not appear to be tested frequently as part of general maintenance. This should be implemented and recorded as appropriate.	<p>Implement a management procedure to ensure that the cord alarms are tested frequently as part of routine maintenance. This should be recorded and logged as appropriate.</p> <p>Should a legal complaint be made as a result of a distress call going unnoticed, the log book may be requested.</p>	N	Procedure in place.
PRIORITY B				

1.1	<p>The school was last audited for accessibility by Direct Access in 2013. Since then the former 6th Form Block is now a maths block.</p> <p>There is also a new resources building which is off site. This has been included in the survey.</p> <p>A bus stop is provided on Hazel Street. Car parking is also available on site including the provision of accessible parking spaces.</p> <p>Options on how to arrive at the school should be clearly illustrated on literature and on the website.</p>	<p>Options on how to arrive at the school should be clearly illustrated on literature and on the website.</p> <p>The information regarding the school on the internet should be fully accessible for persons with reading disabilities through enlargement capability and screen readers, combined with synthetic speech or Braille displays. A clear and logical design that includes written explanations for visual or audio content. Text and graphics should be easily understood without use of colour.</p> <p>The new revision of the BS8300 highlights the importance of communication prior to a site visit. BS8300 states that clear and accurate pre-visit information via websites, literature, social media, telecommunications that is easy to access and understand and available in alternative formats, including details of modes of transport, parking, drop-off and what level of accessibility to expect on arrival should be provided.</p>	N	<p>Improvement actioned and in place.</p>
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2.2	No signs on entry to the car park are provided to indicate where the accessible bays are located. There is no signage provided to the front of the accessible parking bays.	<p>There should be a sign at the entrance to the car park to indicate where the accessible parking spaces are located.</p> <p>Install a sign to the front of each space.</p> <p>Refer to BS8300, A sign or, if appropriate, signs should be provided at the entrance to each car park and at each change in direction to direct disabled motorists to designated parking spaces.</p>	M	Improvement Under Review – Priority 2
3.2	The ramp for the new Resources building has a handrail to one side only. It is also of exposed metal making it cold to touch. The handrail also does not extend to the base of the ramp.	<p>BS8300 compliant handrails should be installed to both sides. The handrails should be coated with nylon or a suitable alternative to ensure that they are not cold to touch.</p> <p>The handrails should extend to 300mm beyond the start of the ramp.</p>	M	Improvement Under Review – Priority 2

4.5	<p>The entrance steps for the new Resources building do not have any colour contrast provided to the edge of the step nosings.</p> <p>The external fire exit stairwell has no colour contrast provided to the edge of the step nosings.</p>	<p>Bright colour contrast needs to be painted to the edge of the step nosings to clearly highlight their presence.</p> <p>BS8300 - Each step nosing should incorporate a durable, permanently contrasting continuous material for the full width of the stair on both the tread and the riser to help people who are blind or partially sighted appreciate the extent of the stair and identify individual treads. The contrasting material should extend 50 mm to 65 mm in width from the front edge of the tread and 30 mm to 55 mm from the top of the riser, and should contrast visually with the remainder of the tread and riser.</p>	OG	<p>Improvement actioned and in place.</p>
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5.8	<p>The intercom at the main entrance is positioned marginally too high off the ground floor level. The positioning of the planter below makes access difficult. The intercom does not have an induction loop.</p>	<p>It is recommended that the planter be removed from the base of the intercom.</p> <p>To provide an induction loop for the intercom there are two options, one to replace the entire unit or to install a wall mounted device which will provide the facility. Direct Access has a partnership with a world leading induction loop manufacturer. Please contact info@directaccess.group for details.</p> <p>Auxiliary aids are a requirement under the Equality Act 2010. An induction loop is recognised as an 'auxiliary aid'</p> <p>In the long term or at the next refurbishment, the intercom should ideally be placed to ensure that all operating parts are within 1050mm off the ground floor level.</p>	M	Improvement actioned and in place.
7.2	<p>The hand sanitisers throughout the school are generally white seen against a white background. This does not provide suitable colour contrast.</p> <p>On approach to the main hall there is a white column which is not colour contrasted. This could cause a potential collision hazard.</p>	<p>Colour contrast should be added to the hand sanitisers. This can be painting part of their background a different colour or via using dark units.</p> <p>The column should be painted a contrasting colour to ensure that it is easily seen against its background.</p>	OG	Improvement actioned and in place.

10.1	<p>The steps for the Sports Block have open risers. This can cause a potential tripping hazard.</p> <p>The Science and Technology Block has steps which have open risers.</p>	<p>This was also highlighted within the previous access audit reports. It is recommended that the risers be filled in to prevent a potential tripping hazard.</p> <p>According to BS8300 - When ascending a stair, people who wear callipers or who have stiffness in hip or knee joints are particularly at risk of trapping the toes of their shoes beneath projecting nosings, and of tripping as a result. In addition, some partially sighted people can feel a sense of insecurity when looking through open treads, and assistance dogs might refuse to proceed.</p>	M	Additional stair edging and safety measures applied to both sets.
10.2	<p>Throughout the school there are steps that have the top and base steps highlighted yellow and then the steps in between have black nosing strips seen against black treads.</p> <p>According to best practice, all step nosings should be well contrasted and be uniform in colour.</p>	<p>New nosing strips should be installed to the edge of the steps. All nosing strips should be uniform in colour.</p> <p>BS8300 states - All steps need to have clear colour contrast edgings applied to nosings permanently contrasting material 55mm wide on both the tread and the riser.</p>	M	Improvement actioned and in place.
12.5	<p>Urinals do not feature grab rails to aid ambulant disabled persons.</p> <p>The urinals are also as per 12.3, not colour contrasted against their surround to aid people with impaired vision.</p>	<p>A well contrasted grab rail should be provided to one urinal in every WC where applicable.</p>	M	Improvement Under Review – Priority 2

12.6	WCs do not have lever style or sensor operated taps to aid people with dexterity impairments.	<p>It is recommended that within every W.C that there are taps which are operated via a lever action, this will aid people with limited dexterity in their wrists.</p> <p>According to BS8300 - Taps should either be mixer taps with an up and down action to control water flow or individual hot and cold lever operated taps with not more than a quarter turn from off to full flow.</p>	M	Improvement Under Review – Priority 2
12.8	<p>There are no grab rails provided to any of the showers to aid ambulant disabled persons.</p> <p>Within the changing rooms there should be a lowered section of pegs to aid people of short stature.</p>	<p>Ensure a well contrasted grab rail is provided within a shower unit.</p> <p>It would be beneficial to provide a lowered section of pegs to aid people of short stature.</p>	OG	Improvements actioned and now in place. Working towards fitting grab rails in shower areas.

13.5	<p>The reception accessible toilet has a soap dispenser which is not colour contrasted. There is also no hand drier provided.</p> <p>The Maths Block accessible toilet does not have a hand drier or tissue dispenser installed.</p> <p>The dining room accessible toilet has a soap dispenser which is not colour contrasted. There is also no hand drier provided.</p> <p>The new Resources building accessible toilet has a tissue and hand towel dispenser which are not colour contrasted. There is no hand drier provision.</p>	<p>Install a hand drier facility within the accessible WCs. This will aid people who have limited dexterity and struggle to use the standard towels. Ensure that the hand drier are well contrasted against the background upon which they are seen.</p> <p>Greater contrast should be provided for the fixtures and fittings within the accessible WCs. This can be achieved by having light sanitary ware seen against a dark background or vice versa.</p>	M / OG	Improvement actioned and in place. Working towards fitting new equipment as mentioned into required facilities.
13.6	<p>The Maths Block accessible WC does not have a lever style tap.</p> <p>A lever tap is provided within the other accessible WCs which will aid people with dexterity impairments.</p>	A lever tap should be installed as per BS8300 guidance.	M	Improvement will form part of refurbishment mentioned in Section A.
13.7	<p>The Maths Block accessible toilet has white grab rails seen against white walls. This does not provide suitable colour contrast.</p> <p>The accessible toilet combined with level access shower has a lack of grab rails provided. There are also no grab rails within the shower area or dropped seat.</p>	<p>Greater contrast should be provided for the grab rails within the accessible WCs. This can be achieved by having light grab rails against a dark background or vice versa.</p> <p>A drop down seat and grab rails should be provided within this facility. It is also recommended within the report that this facility undergoes a refurbishment.</p>	M	Improvement Under Review – Priority 2

13.8	<p>The new Resources building accessible toilet does not feature a backrest.</p>	<p>A backrest should be considered and be installed to the rear of the toilet pan.</p> <p>Refer to BS8300 - a fixed horizontal rail, with a padded backrest, should be located behind, and centred on, the WC pan when the cistern is in a duct, when there is sufficient space below a low-level cistern (not close-coupled) or when the cistern is at high level, provided the rail's projection allows the seat to tilt beyond the vertical and remain raised so that the WC is comfortable and safe to use and can be used as a urinal.</p>	M	<p>Improvement Under Review – Priority 2</p>
13.9	<p>The new Resources building accessible toilet flush is of spatula style however it is located on the wrong side of the toilet pan.</p> <p>The Maths Block accessible toilet flush is not of spatula style and it is located on the wrong side of the toilet pan.</p> <p>The dining room accessible WC does not have a spatula style flush.</p> <p>The reception accessible WC does not have a spatula style flush.</p>	<p>A spatula style flush should always be provided on the transfer side of the toilet pans.</p> <p>Refer to BS8300 - Where practicable, the flush should be operated manually by a spatula type lever and, for a corner arrangement, positioned on the open or transfer side of the pan for ease of access.</p>	M	<p>Improvement actioned and in place.</p>

14.3	The dining counter does not have an induction loop to aid those who have a hearing impairment and struggle where there is background noise.	<p>It is recommended that an induction loop be installed to one counter. Where installed, signage must be installed indicating the availability of the facility and staff members should be aware in how to use the system.</p> <p>Direct Access has its own bespoke counter induction loop for people with hearing impairments. We are able to supply, install and provide brief training. Please contact the Direct Access Implementation Team for more details at info@directaccess.group</p>	M	Improvement Under Review – Priority 2
15.7	There should be signage within the reception area stating that information can be provided in accessible formats on request.	<p>It is recommended that signage be installed to indicate that all leaflets and information can be provided in accessible formats on request.</p> <p>Direct Access is able to provide materials in accessible formats such as Braille, BSL (British Sign Language), tactile maps and audio descriptions. Please contact the Direct Access Implementation Team for more details at info@directaccess.group</p>	N	Improvement actioned and in place.

16.7	<p>No portable induction loops are provided that could be transported around the school as when required. This would be beneficial for one to one meetings such as between parents and teachers.</p>	<p>Purchase a portable induction loop which can be transported around the school as when required.</p> <p>Signage should be provided indicating that the availability of a portable induction loop is available on request.</p> <p>Direct Access is able to provide this if required. Please contact info@directaccess.group.</p>	M	Improvement actioned and in place.
17.1	<p>There are limited means of informing people with hearing impairments in the event of the fire alarm being activated.</p> <p>This importance has been reinforced in the latest revision of the BS8300 and should be considered as soon as possible. A fire SMS system may be a suitable option which would negate the need for using visual alarms.</p>	<p>Specialist advice should be undertaken to install further alarm/alerting systems for people with impaired hearing, such as flashing beacons and vibrating devices. If flashing beacons are used, supplement with signage to indicate purpose.</p> <p>BS8300 - A fire alarm should emit a visual and audible signal to warn occupants with hearing or visual impairments</p>	M	Fire Alram Systems fitted with Light Flashing Alerts within all buildings of school.
PRIORITY C				

1.5	<p>The provision of signage on approach to the school was considered to be limited.</p> <p>As people with hearing impairments currently make up the largest group of disabled people, they can be helped or hindered by signage. Good signage can mean that a person with a hearing impairment can manage without having to ask questions.</p>	<p>The site management should undertake liaison with the local Highways Dept to increase current level of on-road and street signage.</p> <p>People with hearing impairments make up the largest group of disabled people. They can be helped or hindered by signage. Good signage can mean that a person with a hearing disability can manage without having to ask questions. For further information on signage please refer to - JMU Access Partnership and The Sign Design Society. 2000. ISBN 185878 412 3.</p>	N	<p>Requests made to TMBC to increase signage in local area.</p>
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8.3	<p>Within the Maths Block the doors do not have compliant vision panels installed. The vision panels are of circular style and at a high height. This could cause a potential collision hazard.</p>	<p>It is recommended that new doors be considered. This was also highlighted within the previous access audit of 2013.</p> <p>Vision panels need to be included in frequently used doors where privacy (toilets etc.) is not required with a minimum visibility zone between 500mm and 1500mm from floor level and located at the side of the leading edge.</p> <p>Glass should comply with BS6206.</p> <p>It is recommended that site management implement a procedure to ensure that the temporary notices are not on the vision panels. This will prevent a potential collision hazard.</p>	M	<p>Reviewed and panels meet required regulations.</p>
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8.4	Throughout the school, many of the double doors are too narrow when a single leaf is opened. When doors are replaced, they should be replaced with a door and a half system.	<p>It would be beneficial for wheelchair users to convert these doors to a door and a half system. This would allow wheelchair users a greater clearance width when using the master leaf.</p> <p>Refer to BS8300 -An effective clear width of less than 800 mm may result in people with poor manoeuvring ability or with large wheelchairs not being able to pass through without damage to themselves or the door. Use of the preferred effective clear width more easily accommodates people with assistance dogs and where there is heavy pedestrian traffic.</p>	M	All corridor doors under review to be replaced and updated.
12.3	Within the WCs, the fittings are generally white seen against a white surround. This does not provide sufficient colour contrast to aid people with impaired vision.	<p>Greater contrast should be considered for the fixtures and fittings within the WCs. This can be achieved by having light sanitary ware seen against a dark background or vice versa.</p> <p>According to BS8300 - to help blind and partially sighted people identify key objects within sanitary accommodation, support rails and grab rails should contrast visually with the wall, the WC seat and cover should contrast visually with the WC pan and cistern, and sanitary fittings and accessories should contrast visually with the background against which they are seen.</p>	M	Improvement actioned and in place.

14.2	Classrooms do not generally have chairs with armrests to aid ambulant disabled persons.	<p>Ensure that there is a chair with armrests available within each of the classrooms. This is a recommendation that may need to be phased.</p> <p>Also ensure that any new furniture purchased will suitably colour contrast against the background upon which it will be seen.</p> <p>According to BS8300 - If a seat is too high or too low, or if there are no armrests or side supports, a person may experience considerable discomfort as a result of poor posture. A person may also have difficulty rising from a seated position if the seat is set too low, or if it has no armrests.</p>	M	Improvement actioned and in place based on individual needs.
14.5	Within the Science and Technology Block, the home economic classrooms do not feature lever style taps to aid people with dexterity impairments, there is also no height adjustable cooking station.	Site management should Review and take the appropriate action. It would be beneficial to provide a height cooking station as well as lever style taps.	M	Improvement actioned and in place based on individual needs.

15.1	<p>At current there is no tactile or braille signage provided within the school to aid people with impaired vision. There is very limited pictorial signage to aid people with learning and developmental impairments. Whilst the latest BS8300 revision has downplayed the requirement for Braille, it has highlighted the importance of pictorial signage.</p>	<p>A Review of the way finding signage should be considered for the school. Whilst the latest BS8300 revision has downplayed the requirement for Braille, it has highlighted the importance of pictorial signage.</p> <p>Tactile and Braille signage should be considered for throughout the school. There should be new directory boards and tactile/Braille signage on the actual doors. Signage should also have symbols where possible.</p> <p>Words entirely in upper case type (capital) should also be avoided. A sans serif type face with a relatively large “capital” height to “x” height should be used.</p> <p>BS8300 - Signs and universally accepted symbols or pictograms, indicating lifts, stairs, circulation routes and other parts of the building should be provided. Visual signs should be self- evident and, in particular, legible to visually impaired people. Plain English and pictograms together should be used to assist people with learning difficulties.</p>	M	<p>Improvement Under Review – Priority 3</p>
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15.3	There is no tactile or braille signage provided on the toilet doors.	<p>The appropriate toilet signage should be provided as part of the recommended way finding review, refer to 15.1. As well as signage on the toilet doors, there should also be signs indicating where the accessible WCs are located.</p> <p>BS8300 states - Information and direction signs should be provided at each point where they are required, e.g. at junctions of circulation routes, at key locations such as doorways and reception points, at facilities such as telephones and toilets, and in rooms, spaces and counters. The colour, design and typeface of signs should be consistent throughout a building.</p>	M	Improvement Under Review – Priority 3
15.4	There is no level signage provided within the stairwells.	The appropriate stairwell signage should be provided as part of the recommended way finding review, refer to 15.1	M	Improvement Under Review – Priority 3
PRIORITY D				
1.2	There is limited tactile paving provided to the crossing points on approach to the school to aid people with impaired vision.	Site management should undertake liaison with the Highways Dept to provide further tactile paving in the area to aid people with impaired vision.	N	Requests made to TMBC to increase signage in local area.

1.6	<p>Walking towards the school, the light posts and traffic posts generally do not feature contrast markings at two heights. This could result in a potential collision hazard.</p>	<p>Well contrasted markings should be provided at two heights to the posts/columns. Liaison should be undertaken with the responsible body for the posts outside of the school's grounds.</p> <p>Refer to BS8300 - Each free-standing post, e.g. a lighting column, within an access route should contrast visually with the background against which it is seen (it is desirable also to incorporate a band, 150 mm high, whose bottom edge is 1 500 mm above ground level, and which contrasts visually with the remainder of the column or post</p>	N / OG	Requests made to TMBC to increase signage in local area.
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1.8	There is a lack of suitable seating with armrests within the external areas to aid ambulant disabled persons.	<p>Benches with armrests should be provided. Ensure that the armrests are well contrasted and that there is a space either side of the seat so that a wheelchair user can park alongside a seated companion</p> <p>Seating in resting places should meet the following recommendations.</p> <p>1) There should be a variety of seat heights, ranging from 380 mm to 580 mm, within which a height of 480 mm is suitable for wheelchair users.</p> <p>2) Armrests should be provided to help people lower themselves onto the seat and stand up.</p> <p>3) Where the seat is set at a height suitable for wheelchair users, armrests should not be at the extreme end of the seat but set in so as not to restrict the lateral transfer from a wheelchair to the seating. they should also not restrict front or oblique transfer.</p> <p>4) A supportive back-rest should be incorporated for at least 50% of the length of the seat.</p>	M	Improvement actioned and in place.
2.7	Site management should check the lighting levels within the car park during darker hours to ensure they are sufficient.	Site management to undertake investigation of the lighting levels within the car parking areas during darker hours to ensure that they are sufficient.	N	Procedure in place.

3.1	<p>The external ramps do not have colour contrast to the surface to indicate the presence of a gradient. This includes the ramp to the new Resources building.</p> <p>This is important to ensure that the presence of a gradient are indicated. Gradients that take someone by surprise could cause a potential stumbling hazard.</p>	<p>Colour contrast should be added to the surface of the ramps.</p> <p>According to BS8300 - The surface of a ramp should contrast visually with the landings and the edge protection so that its presence is discernible by people who are blind or partially sighted.</p> <p>To maintain traction, a sloping surface should have a higher slip resistance than an equivalent level surface. The steeper the slope, the greater the friction needed to maintain contact with the ground without slipping. Surface materials should be chosen to be durable and easy to maintain, and should be slip-resistant when wet, to allow for rain and other environmental factors.</p>	M	Improvement actioned and in place.
4.3	<p>Site management should check the lighting levels provided to the surface of the external steps during darker hours to ensure they are sufficient and evenly lit. This will minimise a potential stumbling hazard.</p>	<p>Site management should undertake a review of the step lighting levels during darker hours to ensure that the step treads are evenly lit.</p>	N	Procedure in place.

5.6	The handles for the new resources building entrance are the same colour as the door frames resulting in a lack of colour contrast to aid people with impaired vision.	<p>Add colour contrast to the door furniture to ensure that it is easily seen by people with impaired vision on approach.</p> <p>In the case of door opening furniture, the ease with which blind and partially sighted people are able to distinguish furniture against its background is influenced by its 3-d form (giving light and shade) and the shiny nature of the finish, whether metallic or non-metallic. For such products, it is considered that a difference in LrV between the product and its background of at least 15 points is acceptable.</p>	OG	Improvement actioned and in place.
6.4	The reception does not have colour contrast provided to the flooring in front to aid people with impaired vision.	It is recommended that a section of the flooring in front of the reception desk be replaced with an alternative that is suitably colour contrasted. This will aid people with impaired vision when attempting to locate the reception desk.	M	Improvement actioned and in place.

10.4	Stairs do not have tactile warning surfaces to the top and bottom of the flights to accommodate people with impaired vision.	<p>This is particularly important for where steps are open such as down to the dining room.</p> <p>It is recommended at the next refurbishment that the school considers providing tactile surfacing/warnings to the top and base of steps. This will ensure that people with impaired vision are forewarned that there is a step flight ahead.</p> <p>The tactile warning surface should always be positioned at least 400mm from the edge of the step nosing.</p>	M	Improvement actioned and in place.
12.4	Not all of the cubicle doors are suitably colour contrasted such as within the Maths Block.	Adding colour contrast to the cubical doors should be considered as part of recommendation 12.3.	OG	Improvement Under Review – Priority 4
14.8	<p>The kitchenette within the staff room does not feature split height work surfaces to aid wheelchair users and people of short stature.</p> <p>The kitchenette within the new Resources building has no split height work counters and the taps are not of lever style to aid those with dexterity impairments.</p>	At the next refurbishment or when staff kitchenettes are changed, consideration should be given to installing split height work surfaces. This will ensure that the facilities can be used by all.	M	Improvement Under Review – Priority 4
16.2	The majority of the light switch plates are not suitably colour contrasted against their background.	At the next refurbishment it would be beneficial to change the existing light switch plates with alternatives that have a grey/silver plate. This will ensure that they are easily located by people with impaired vision.	M	Improvement Under Review – Priority 4